

# **BRITISH CROWN GREEN REFEREES SOCIETY**

## **STANDING ORDERS**

1. Every meeting shall have a Chairman, in the absence of the Chairman his/her place shall be taken by the Vice-Chairman, or in the absence of both a member of the Management Committee.
2. The Chairman shall not vote unless the votes are equal, when he/she will have a casting vote.
3. The Chairman shall only be removed upon a vote of two-thirds of those voting.
4. A decision of the Chairman shall only be challenged by a motion, "That the Chairman shall leave the chair", this, if seconded, shall be put to the meeting forthwith.
5. No person may vote twice on any motion.
6. All persons must be seated, and none shall speak while the Chairman is standing.
7. Any person disobeying the ruling of the Chairman may be suspended for the remainder of the meeting, upon a motion put by the Chairman or two others, without debate and carried. Should any delegate so suspended refuse to submit to the order of the Chairman and decline to leave, the Association for which he is a Representative shall be notified and such offender shall not be admitted as a Representative for a period decided by the Management Committee.
8. Any person who has not spoken to the question before the meeting, may without notice or speech in support move that "the question be put" or "that the meeting proceed to the next business" or "the debate be or meeting be adjourned". Any of these motions, may at the discretion of the Chairman of the meeting be put without being seconded, debate, or amendment.
9. When an amendment to a motion is submitted, no second amendment shall be taken into consideration until the first amendment is disposed of. If that is adopted, it shall be put as an original motion, upon which a further amendment may be moved. If the first amendment is negated, then a further amendment may be moved to the original motion.
10. All amendments must be relevant to the motion, and must be submitted in writing to the Chairman before the mover speaks thereon. No person shall be at liberty to move more than one amendment upon any motion.
11. No motion or amendment may be withdrawn except by consent of the meeting.
12. The mover of a motion shall be limited to speak for five minutes, and all subsequent speakers to three minutes, the mover only is allowed to reply and shall confine his reply to five minutes, and to answering questions raised in the debate. The limit of time herein mentioned may be extended by a vote of not less than two-thirds of those voting. On a vote taken the Chairman may appoint tellers to count the vote.
13. No person (other than the mover of the original motion) shall speak more than once upon any motion or amendment, but any person may raise a Point of Order or ask for a personal explanation or ask a question provided he does so as soon as possible, and adheres strictly thereto.
14. Motions adjourned shall have preference over new motions at the next meeting.

15. No motion or amendment may be submitted which is the same as a motion or amendment which has been voted upon until a period of twelve months has elapsed.
16. If a disorder shall arise, the Chairman acting on his discretion as a matter of right can quit the Chair and announce the adjournment of the meeting, and by that announcement the meeting is immediately adjourned, and no business subsequently transacted shall be valid.
17. At the Annual General Meeting proposals or amendments to proposals shall not be from the same Association or Management Committee as the proposer.
18. On all matters requiring a vote, the count shall be taken from those persons voting on said motion, abstentions noted but discounted.
19. Movers and seconders of motions and amendments shall do so on behalf and for the County of which they are members.